



## *Rutherglen Primary School*

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**PLEASE NOTE: THIS IS INFORMATION ONLY. PAYMENT IS NOT DUE UNTIL JANUARY/FEBRUARY 2025**

Dear Parent/Guardian,

Rutherglen Primary School is looking forward to another great year of teaching and learning and would like to advise you of Rutherglen Primary School's voluntary financial contributions for 2025.

Schools provide students with free instruction to fulfil the standard Victorian Curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that's through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Within our school this support has allowed us to offer enhanced classroom experiences, upgrade classrooms and the school environment, eg new furniture, play equipment and garden developments, including the planting of 100s of new plants. In addition, welfare programs, school community celebrations, special activities and events such as Grandparents Day are able to be provided to all members of the school community.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

Karryn Williams  
Principal

Marika Partridge  
School Council President

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*Proud of our history – Passionate about the future*

**Contact:**  
Rutherglen Primary School  
44 Murray Street, Rutherglen, VIC, 3685

☎ (02) 6032 9428 📠 (02) 6032 9076  
✉ [rutherglen.ps@education.vic.gov.au](mailto:rutherglen.ps@education.vic.gov.au)  
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Karryn Williams  
Principal

✉ [karryn.williams@education.vic.gov.au](mailto:karryn.williams@education.vic.gov.au)



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<b>Curriculum Contributions</b> - items and activities that students use, or participate in, to access the Curriculum	<b>Amount</b>
Year Foundation, Year 1, Year 2, Year 3, Year 4, Year 5 and Year 6 consumables, materials and equipment <ul style="list-style-type: none"><li>• Art – Paint, crayons, glitter, coloured paper</li><li>• Science materials</li><li>• Sports equipment</li></ul>	\$30.00
<i>Whole School Online Subscriptions</i> <ul style="list-style-type: none"><li>• <i>Essential Assessment</i></li></ul> Online learning subscription	\$16.50
<b>Total Amount per student</b>	<b>\$46.50</b>
<b>Other Contributions</b> - for non-curriculum items and activities	<b>Amount</b>
<ul style="list-style-type: none"><li>• School grounds maintenance and improvements – per family</li></ul> This contribution is invaluable in supporting planned upgrades of our school grounds including additional shade structures	\$25.00
<b>Total Amount – per family</b>	<b>\$25.00</b>

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**Principal**

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## *Rutherglen Primary School*

### **Educational items for students to own**

Attached is a list of items that the school recommends you purchase from Maxim for your child to individually own and use.

### **Extra-Curricular Items and Activities**

Rutherglen Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis.

Extra-Curricular Items and Activities	Amount
Reader Bag – Foundation students only	\$13.00
Optional Year 5-6 school camp – Canberra Camp	TBA
Optional Year 3-4 – 15 Mile Creek Camp	TBA
Optional Year 2 sleep over	TBA
Optional Year F-1-2 day excursion	TBA
Optional Year 3-4 Cooking/Gardening program	\$35.00
Optional Year 3 - Year 6 selected students - interschool sports program, zone athletics, zone cross country	TBA
Optional Year 5 – Year 6 Wangaratta Winter Sports Day	\$15.00
Optional Year Foundation – Year 6 – Advanced Swimming program	TBA
<b>Total Extra-curricular Items and Activities</b>	

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# Rutherglen Primary School

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## Financial Support for Families

Rutherglen Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- School Saving Bonus

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Karryn Williams or Debby Renshaw

Ph: 0260 329428 | Email: [Karryn.williams@education.vic.gov.au](mailto:Karryn.williams@education.vic.gov.au) or [debby.renshaw@education.vic.gov.au](mailto:debby.renshaw@education.vic.gov.au)

## Payment methods for your January/February payment

- EFTPOS
- Direct Credit – Bank Deposit BSB 083.820 Account 459961649 – ensure you put your child's name as the reference
- Bpay
- Cash

## Refunds

*Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payments Policy and Guidance, our Camps and Excursion Policy, Financial Help for Families Policy, and any other relevant information.*

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# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.

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